

Client and Care Partner Council Minutes

Date: March 28th, 2024

Time: 10:00am - 11:30am

Location: McCormick Dementia Services Education Room

Attendees:

Staff: Karen Johnson, McCormick Dementia Services Director; Becky Clark, Day Program Manager; Tara Machacek, Social Worker; Natalie Kozinska, Administrative Assistant
 Caregivers: David N., Marny H., Beth F., Douglas J., Jeanne D.

| Agenda Item | Discussion Items and Decisions | Actions Required |
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| Approval of Previous Meeting Minutes | <ul style="list-style-type: none"> • Unanimous approval of previous meeting minutes | |
| Temporary Third Days Rationale | <ul style="list-style-type: none"> • McCormick Dementia Services received temporary funding in February, which was invested into additional staff support to add a third day of attendance for five clients each weekday • Dietary support was also added for lunchtime meal service • At this time, the funding has been extended until the end of April • Clients are now able to attend permanent third days if they wish to attend on Saturday or Sunday. Filling weekend spaces has been challenging due to the lack of transportation available from BGC. | |
| Review New Website | <ul style="list-style-type: none"> • McCormick Care Group recently launched a new website which was created by a team of web developers • The new website was developed to have a more user-friendly interface • Some information may be outdated, care partners are encouraged to let Becky know if they notice any incorrect information while viewing the website • Becky provided council members with a brief tour of the website, which can be viewed at http://www.mccormickcaregroup.ca | |
| Plans on McCormick's 150 th Celebration | <ul style="list-style-type: none"> • McCormick Care Group is celebrating 150 years in 2024 • Throughout the year, activities will be taking place to honour this celebration • The day program will see the return of its open house, which will take place on the week of June 10th • Care partners will register with Natalie and have the opportunity to join the day program for one hour and enjoy musical entertainment, food, and activities. • The open house will not be open to the general public • Becky raised the idea of setting up an information booth to recruit new members to the client and care partner council - more information to come | |

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| <p>Share ADP Infographic</p> | <ul style="list-style-type: none"> • The council was provided with a copy of the adult day program infographic • This infographic was created to share broadly with team members working in McCormick Home and McCormick Care Group to provide a quick guide to information about the day program | |
| <p>Upcoming Professional Development Day</p> | <ul style="list-style-type: none"> • On May 21st, the day program will be closing to allow for staff to attend a professional development day • This was a practice that happened pre-pandemic, and would usually take place on a weekend • Due to the switch to seven night a week respite, and therefore 24/7 staffing, the idea was posed to host this event on a weekday to allow for all staff to attend • The goal is to have all staff on the same page when it comes to day program processes – topics covered may include emergency preparedness, meals and dietary needs, interacting with care partners, dementia education, bussing, etc. • Staff will also be presented with case studies to review and work through as teams | |
| <p>GIP Research Update</p> | <ul style="list-style-type: none"> • The day program has been hosting a student from Fanshawe’s Gerontology Interprofessional Practice (GIP) program, who is part of a wider group of students working on a research project • Their project is related to senior-friendly design. The student group created a survey for staff and care partners to complete based on the design of the day program. • Their final report has been created, their suggestions will be reviewed and incorporated in an effort to have a more senior-friendly environment | |
| <p>Professional Video Update</p> | <ul style="list-style-type: none"> • Eight professional videos were created based on suggestions from care partners • Some topics included falls, calling 911 and preparing for paramedics, shadowing, repetitive questions, and more • These videos are currently in the editing stage and will be available to view on YouTube and the McCormick Care Group website | |
| <p>Upcoming Ritz Fundraising Focus</p> | <ul style="list-style-type: none"> • McCormick Care Foundation’s annual Ritz Gala will be taking place on May 2nd, 2024 • This year’s fundraising focus will be the creation of Learning and Development Centre and McCormick Care Group • A portion of current storage space will be redeveloped into two classrooms, one of which will be a living lab for staff to practice hands-on skills, and two staff offices | |

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| <p>McCormick ADP and LHSC System Work</p> | <ul style="list-style-type: none"> • Karen discussed subcommittees that she is involved in which work on problem solving the reduction of ALC (alternate level of care) patients in hospitals • ALC patients are those who can potentially be discharged home with the proper supports in place • McCormick Dementia Services and other day programs are working with LHSC on ways to get ALC patients out of the hospital and have them admitted to day program spaces | |
| <p>Respite Recap Note</p> | <ul style="list-style-type: none"> • The respite recap note which was discussed in January's meeting has not yet been implemented • Becky hopes to start having staff trained on how to complete the note, it may also be a potential topic for the May professional development day | |
| <p>Words from Beth and Co-Chair Role</p> | <ul style="list-style-type: none"> • Beth will be stepping down from the council after today's meeting • The co-chair position is now vacant, anyone who is interested in encouraged to contact Karen | |
| <p>Round Table</p> | <ul style="list-style-type: none"> • Marny inquired if the day program could receive the London Free Press – this was something that was provided pre-pandemic, Becky will look into renewing the subscription • Discussion held on student projects – the Fanshawe-Western RN students, as well as Fanshawe's Office Administration student, created translation guides for several languages to help overcome some language barriers that may arise with clients <ul style="list-style-type: none"> ○ These guides are now available for staff to use in each program room | |

Next meeting: Thursday, May 23rd, 2024 at 10:00 a.m.