

Client and Care Partner Council Minutes

Date: June 27th, 2024

Time: 10:00am – 11:30am

Location: McCormick Dementia Services Education Room

Attendees:

Staff: Karen Johnson, McCormick Dementia Services Director; Becky Clark, Day Program Manager;

Natalie Kozinska, Administrative Assistant

Caregivers: David N., Marny H., Jeanne D.

Agenda Item	Discussion Items and Decisions	Actions Required
Staffing Changes	<ul style="list-style-type: none"> • Karen and Becky will resume their new roles as CEO of McCormick Care Group and Director of McCormick Dementia Services, respectively, on July 2nd • Becky will be supporting the recreation team in the interim until a new Day Program Manager is recruited 	
Guest: McCormick Home Life Enrichment Manager, Ruth Anne Durocher	<ul style="list-style-type: none"> • Ruth Anne provided a summary of the roles of family council and resident council at McCormick Home • These two councils are governed by boards (Family Councils of Ontario and Ontario Association of Residents' Councils), which mandate every long-term care home to form and support these councils • Proceeds from the tuck shop at McCormick Home go towards the council and help fund various initiatives and activities 	
Afternoon Program Re- Opening	<ul style="list-style-type: none"> • Prior to the COVID closure, McCormick operated an afternoon program from 2:30-8:00 p.m. • This program will gradually re-open on July 8th, with 5 spots available Monday-Friday • Current clients will be offered the chance to switch their current hours from days to afternoons • Clients on the waitlist who have expressed interest in later hours will also be offered spaces • Programming will be different than during the day, as the groups will be smaller (15 clients after 3:00 p.m, 10 clients after 6:30 p.m.) 	
Professional Video Update	<ul style="list-style-type: none"> • Last year's Ritz Gala fundraised for the creation of eight professionally made educational videos for care partners • These videos have been produced and the first drafts have been sent for approval • Council members will be sent a link to these videos so that they can provide any feedback they may have 	
Respite Recap Note	<ul style="list-style-type: none"> • Staff have begun sending home the respite recap note, which provides a brief summary of how a client's respite stay went • Council members who have received the note reported that it is very helpful and gave positive feedback 	

<p>Staff Professional Development Day Results</p>	<ul style="list-style-type: none"> • The Staff Professional Development day was held on May 21st • Staff members presented to each other on various topics such as mealtimes and diets, evacuation procedures, responsive behaviours, the bussing process, care partners communication, and more • Staff were surveyed about their overall satisfaction, and the results were very positive 	
<p>Open House Update and Survey Results</p>	<ul style="list-style-type: none"> • The day program hosted its first open house event since 2019 on the week of June 10th • There were approximately 10-15 visitors each day who joined clients in the program space to enjoy musical entertainment and get a sense of what their person does while at the day program • A survey was sent to guests, and the results were positive, with many surveyed saying that they would return for future open house events 	
<p>Ritz Fundraising Update</p>	<ul style="list-style-type: none"> • The 2024 Ritz Gala fundraised for McCormick's new Learning and Development Centre • \$189,000 was raised at the Ritz, and a \$299,00 grant was awarded to create the Learning and Development Centre • Renovations are set to begin in the winter and estimated to last six-eight months • On September 14th, McCormick will host Maggie's Run, which is a 5K/10K walk/run to raise funds for McCormick Home • All families and clients are welcome to attend, registration is required 	
<p>Respite Camera Installation</p>	<ul style="list-style-type: none"> • Currently, portable video monitors are used in each respite room, which evening staff set up every night • A grant from the Foundation was made to install permanent video monitoring in each respite room • The video monitoring policy which specifies that no recording or sound is allowed, and that we require signed consent for care partners, still applies • The new cameras will be linked to an application on a tablet which will have unique user logins to ensure privacy (only nursing staff will have access) 	
<p>McCormick Mobile Update</p>	<ul style="list-style-type: none"> • McCormick Mobile is now live – social work, recreation and nursing staff have been going into participants' homes to offer care partner education • Care partners are also given a workbook that breaks down the content that is discussed • Data collection is set to be complete by mid-September, Karen and Becky are going to present the findings at the Ontario Community Support Association conference in October 	

	<ul style="list-style-type: none">• David inquired whether there are check-ins after the six weeks of visits are complete – since this is a pilot project, there is opportunity to build on the framework and having additional check-ins have been discussed• Jeanne inquired if McCormick Mobile will continue in the future, or if is a one-time thing – the goal is continue it on if funding is approved, at the moment there isn't enough data to apply for funding, but the pilot project will be beneficial for applying for future grants	
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Next meeting: Thursday, September 26th, 2024 at 10:00 a.m.