

Client and Care Partner Council Minutes

Date: March 27, 2025

Time: 10:00am – 11:30am

Location: McCormick Dementia Services Education Room

Attendees:

Staff: Becky Clark, Day Program Manager; Elizabeth Hardy, Day Program Manager, Emily Gallaway, Office Administration Student, Natalie Kozinska, Administrative Assistant, Tara Machacek, Social Worker

Caregivers: Carol A., Claire D., Marny H., Muriel A.

Agenda Item	Discussion Items and Decisions	Actions Required
Updated Videos are Finalized	<ul style="list-style-type: none">3 New Videos were uploaded to the McCormick website as well their YouTube page. Videos Include/Cover:<ul style="list-style-type: none">About McCormick Dementia ServicesCare Partner SupportsOvernight Respite	
Wayfinding Strategies	<ul style="list-style-type: none">The organization is striving for easier and independent navigation throughout the facility. Some changes that have been made are as follows:<ul style="list-style-type: none">An orange band has been painted on the walls above the handrail that guides people to commonly used areas such as washrooms, education room, and the front entry waysMain bathrooms have been painted with a dark teal colour for better visibility and contrast to the toiletThe facility is looking into making the 2 entrances more visible to peopleNew signs will be coming in the near future to help with navigation in the buildingThe residential side will be looking into ways to help residents with navigation in the future as well	
Capital Purchases	<ul style="list-style-type: none">4 new Murphy beds are in the process of being installed in the respite areas as well as the cabinets that store themTables in the day program will be replaced with new ones and the old ones will then be distributed throughout the residential side for further useOutdoor patio furniture will be ordered for the garden area as well as new cushions for client comfortNew dimmable lighting has been installed in dementia services spaces to allow staff to adjust lighting based on client needsA new television is being installed in the spa	
Ongoing Challenges During Drop Off/Pick Up	<ul style="list-style-type: none">To avoid collisions and keep the arrival and departure time running smoothly, clients will be encouraged to park and then walk into the day program if they are able/capable to do so	

	<ul style="list-style-type: none"> The facility will look into updating their parking signs so they are brighter as well as painting drop off zones in front of the day program 	
Mobile 2.0 Update	<ul style="list-style-type: none"> The ethics for the project have been approved and the process can now move forward to the recruiting and advertising stage The goal of this project is to help caregivers keep their person at home for as long as possible, giving them resources and helpful tools Research questions have been expanded to survey avoidable and unavoidable reasons clients/care partners may accessed emergency department/hospitalization Instead of 6 visits occurring during the time period for the client, 5 will be done with an additional visit from a social worker 6 weeks later People who are excluded from this program include those on a crisis long term care (LTC) list, and those living in LTC More information can be found on the McCormick website as well as an informational webinar 	
2 nd Annual Professional Development Day	<ul style="list-style-type: none"> This professional development day will be held on May 20 and will cover the following topics: <ul style="list-style-type: none"> The expectation of standardized care, charting and communication Staff thinking deeper as to the why (why they are in their line of work, why our program exists, etc.) Practice fire drill Focus groups for departments 	
Research Update	<ul style="list-style-type: none"> A research study by York University will be conducted to gather information on the impact adult day programs have to the clients and care partners This study will not start until after the Mobile project is launched, around the summer time 	
Care Partner Retreat Update	<ul style="list-style-type: none"> The upcoming care partner retreat will be hosted by McCormick Dementia Services It will take place on May 31st at 10:00 a.m. to 2:00 p.m. in the “Ivy” room The retreat is in partnership with the Alzheimer’s Society and the Salvation Army Some of the activities will include: <ul style="list-style-type: none"> Coffee and tea to start Laughter yoga Flower garden basket arrangements Catered lunch with a harpist playing at the same time Clay creations The main idea of this retreat is to give care partners a much needed care day to relax. 	

	<ul style="list-style-type: none"> • Respite will be available for clients that come with care partners to the retreat • Everything will be covered by the partnering organizations so there will be no fee for the participants 	
Round Table	<ul style="list-style-type: none"> • An accreditation will be performed on May 15th and 16th • During this period they may ask to speak with care partners, clients and audit client charts with their consent <ul style="list-style-type: none"> ○ In preparation Tara and Elizabeth have been updating policies • There will be future exploration into bussing advocacy to secure better funding in order to transport more clients, and ensure that they have a ride to and from the day program if necessary 	

Next meeting: Thursday, May 22nd, 2025 at 10:00 a.m.